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University of Arizona RCS Chronicles

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Third Annual RCS Potluck!

We are happy to announce that we are having our Third Annual RCS Potluck! RCS will be providing mini chimichangas, rice, and beans. An RSVP is not required, but if you plan on attending, an email to rcschedule@list.arizona.edu is appreciated so we can make sure we have enough utensils, plates, drinks, etc. The potluck will be on August 12, 2015 from 11:30am-1:00pm in Modern Languages 347. Please bring an item to share.

Future Projected Open Scheduling Periods

Winter 2015: 09/02/2015 to 09/13/2015

Summer 2016: 09/14/2015 to 10/04/2015

Fall 2016: 10/05/2015 to 01/03/2016

D2L

When requesting to change a section from Main Campus to iCourse or vice-versa please let us know in the additional comments box on your request form if your class has a D2L site. If a Main Campus section and an iCourse section exists in the same term with the same Subject, Catalog Number, Class Section and Session Code it will prevent either section from being able to use their D2L site. For example, when we receive a request to change a section from Main Campus to iCourse we first have to add a brand new section with the iCourse offering. Before we can cancel the Main Campus section we work with Registration and Transcripts to move the students into the newly created iCourse section. This has to be done within the same day, so that access to the D2L site isn't disrupted. Letting us know there is a D2L site for the section will help us make the process smooth and seamless and avoid any disruptions of access to the D2L site.

Fall 2015

With the start of the Fall 2015 semester quickly approaching, now would be the perfect time to review all your sections. Please notify your faculty of their assigned rooms and if any changes need to be made make sure you submit those changes to our office as soon as possible. We have a small number of requests for Fall 2015 at the moment, so the sooner you submit those requests the sooner they will be processed and the sooner that you will get the room that you desire. If you plan on cancelling sections, please submit cancel forms as soon as possible so that more rooms can be made available to others needing a room.

Credit Card

In addition to accepting payment by check, cash, and Interdepartmental Billing, Room and Course Scheduling is now accepting credit card payments for room charges. If you are paying by credit card please stop by our office located in Modern Languages 347 so that we can process your payment.

Section Numbering

Beginning with the Spring 2016 semester, iCourse sections and ONLN sections will have specific sections numbers assigned.

- iCourse sections: 101-110
- ONLN sections: 201-210

Example: COMM 101-001 (Main Campus), COMM 101-101 (iCourse), COMM 101-201 (ONLN)

Do not hesitate to contact us if you have any questions regarding section numbering or any other topics included in this newsletter.

Room & Course Scheduling

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