BACKGROUND

As announced by the Provost on March 25, 2020: During the Spring 2020 term only, and at the discretion of the individual student, any class that was regular graded may be graded on a pass/fail basis, and these classes will count towards program requirements and satisfy future prerequisite requirements if a passing grade is earned. A student wishing to move to the pass/fail grading option must complete the process outlined below by the deadline.

An FAQ and further guidance on the Pass/Fail option is available at: https://registrar.arizona.edu/covid-19-information-and-updates

We encourage students to consult with their academic advisor as they consider any of the options described below. Contact information for advisors is available at the Advising Resource Center.

HOW TO:

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
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<tbody>
<tr>
<td>Step A</td>
<td>Login to Student Center</td>
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<tr>
<td>Step B</td>
<td>Under Other Academics select Enrollment Edit from the dropdown menu and click on the double arrow (GO) button.</td>
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| Step C | Select the Spring 2020 term and click Continue.  
  Note: You will not receive this page if you are a graduating senior and are not term activated for Summer or Fall 2020 – you will move directly to step #D. |
| Step D | Select from your schedule the class you want to edit and click Proceed to Step 2 of 3. |
How to: Update to the Special Spring 2020 Pass/Fail Grading Basis

Step E
Select the “Special Spring 2020 Pass/Fail” value from the Grading dropdown menu and click Next.

Step F
Confirm the New Value is reading “Special Spring 2020 Pass/Fail” and click Finish Editing.

Step G
You will receive a Success status, confirming the change.

Note: If you get an error or encounter any issues contact reghelp@arizona.edu

Step H
Select Edit if you would like to adjust more classes for this term.
Repeat from step D

A video of this process is available online here.