

You have reached a form that has been discontinued

The Instructor's Statement provided in a separate form is no longer part of the General Petition process and is no longer available.

For more information on filing a General Petition, visit the Office of the Registrar website: <https://registrar.arizona.edu/records-enrollment/petitions-appeals/university-general-petitions/preparing-general-petition>

INSTRUCTOR'S STATEMENT
Instructors: Return completed form to the student.
Students: Attach completed and signed form to your General Petition.

Today's Date: _____
Instructor's Name (print): _____
Petitioning Student's Name: _____
Petitioning Student's ID#: _____

GENERAL PETITION
THE UNIVERSITY OF ARIZONA
Office of the Registrar
For questions or assistance in completing the form, contact the Office of the Registrar at 520) 621-3113
reghelp@email.arizona.edu
https://www.registrar.arizona.edu

COURSE BEING PETITIONED (ONE COURSE ONLY PER FORM)

Course Prefix	Course Number	Course Section	Number of 1's

CHOOSE ONE ITEM TO CHECK **STUDENT'S REQUEST**

Ret- _____ class records:
Grade earned at that time: _____
No
Yes
No
Date: _____

Instructor Signature: X _____ Date: _____

Retroactive Registration
According to my records, this student attended my class and earned a final grade.
Instructor Signature: X _____ Date: _____

Extension of Incomplete grade that has turned to an E
I will help this student complete the above-listed course by the end of _____ semester or by this date: _____
Instructor Signature: X _____ Date: _____

Attention Petitioner: In the event you are unable to locate the instructor of this course, the head of *this course's* department must complete this form.
Department Head's Signature: _____ Date: _____

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